Speaking Lesson

Lesson 39: Is Chris around?

レッスン 39: クリスはいる?

Target: Making a call, taking & leaving a message 電話をして伝言を聞いたり残したりしましょう!

Reading 単語

Unit 10 Work



New vocabulary introduced in the reading

available

hold the line

in a meeting

preferably

put (person) through to (person)

get (person) for (person)

missing

take care of...

right away

出られる

電話を切らずに待つ

会議中に

できれば

[電話で] AをBにつなぐ

(人)を呼ぶ

見当たらない

~に対処する

すぐに

Unit 10: Work Lesson 39



Read the passage and circle the new words as you find them

Hello, this is Ben Wentworth from DMA calling. Is Chris Nakamura available?

Staff: Please hold the line. I'll see if he's here. ... I'm sorry sir, but he's in a meeting at the

moment.

Would I be able to leave a message? Ben:

Staff: Sure. And the message?

Please tell him that I'm having a little problem with the computers I ordered and could Ben:

you ask him to call me back as soon as possible? Preferably within the hour.

Staff: Sure. Does he have your number?

He should, but just in case it's 555 654 857.

That was 555 654 857 Staff:

Ben: Yes.

OK. I'll give him the message. Is there anything else I can do for you today? Staff:

No, that's all. Thank you. Ben:

Ben: Hi it's Ben. Can you put me through to Chris Nakamura please? Staff: Yeah, I just saw him a minute ago. Let me go get him for you.

Thanks. Ben:

Chris: Hello, Chris speaking. Hey Chris it's Ben. Ben: Oh, hi Ben. What's up? Chris:

Well, I'm calling about the products I ordered the other day.

Chris: Oh yeah. My secretary just gave me your message a minute ago. I was just about to

call you. You mentioned you are having a problem with the new PCs you ordered.

Ben: Yes, that's right.

What seems to be the problem? Chris:

Well, its just a little one. Some of the cables and software are missing. Could you send

me 3 USB cables, 2 power cables and 4 copies of Windows 7?

Chris: Wow that's a lot. I can't believe so much stuff was missing from your order.

Yeah. Me either. Ben:

Chris: Well, I'll take care of everything, and send you those parts right away.

Ben: Thanks Kenji. Bye.



Answer the questions below

1. What does Ben say to announce himself?

- What does Ben say when he wants to speak to Chris?
- What does the staff say when she wants him to wait.
- What does Ben say when he wants to leave a message?
- What does Ben say to state what the message is?
- What does Ben say when he wants to speak to Chris?
- What does Chris say to announce himself?
- What does Ben say to state the reason he is calling?

DEAN MORGAN

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